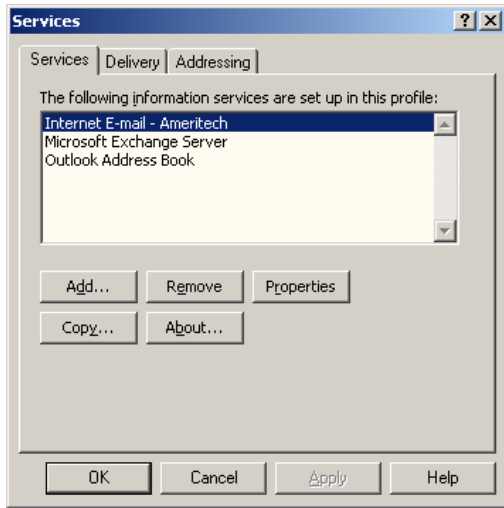


# Setting up a POP3 email account in MS Outlook 2000

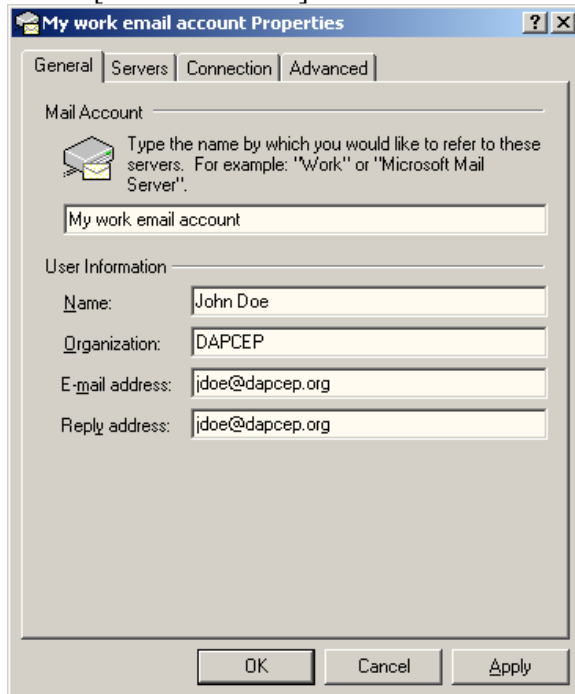
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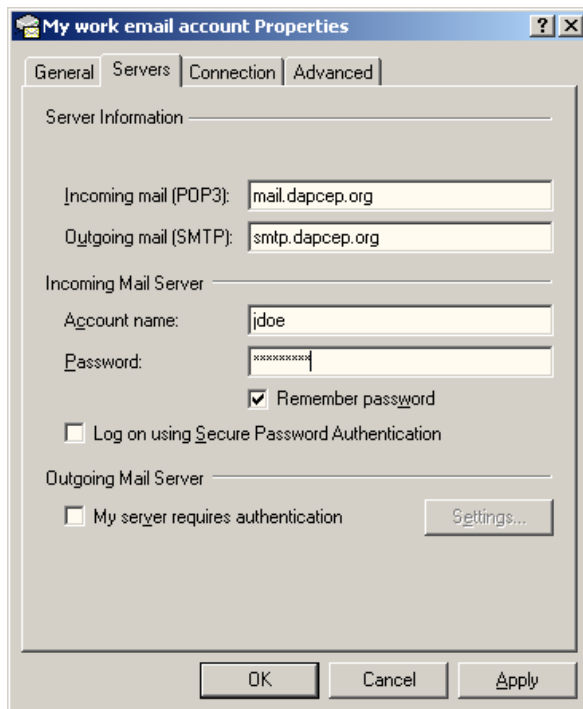
1. In MS Outlook select [Tools] [Services]
2. Select [Add]



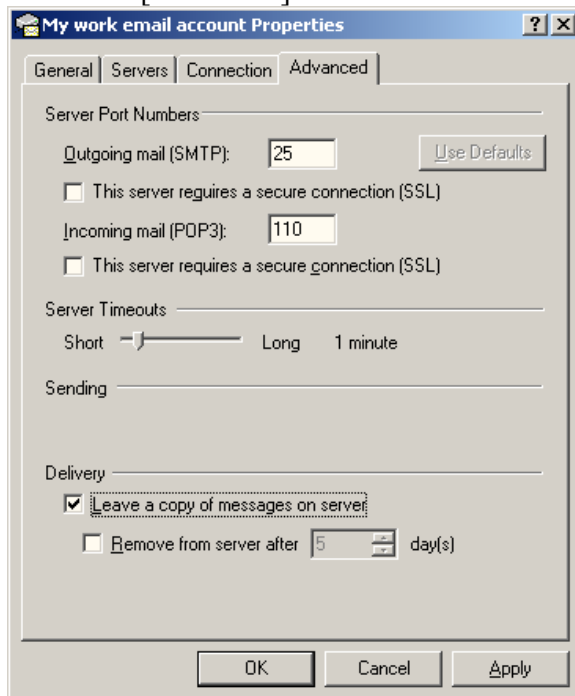
3. Select [Internet E-mail]
4. Select [Internet E-mail]



5. Complete as above using your information then click on the [Servers] tab
6. Complete as above using your information then click on the [Servers] tab



- 7.
8. Fill in the [POP3] and [SMTP] exactly as it is above in #7
9. Use YOUR account name and password
10. Select the [Advanced] tab



- 11.
12. Make sure the [Leave a copy on server] is checked
13. Click [OK]
14. Log off MS Outlook and Log back on
15. New account will now function